

# JEFFERSON COUNTY VETERANS SERVICE COMMISSION MINUTES

**August 21, 2019**

Jefferson County Courthouse  
311 S. Center Ave., Rm 112  
Jefferson, WI 53549

## **Commission Members:**

Timothy Anhalt, Michael Clish, Joseph Naylor, Jim Seidl, Augie Tietz

1. **Call to Order**  
Meeting was called to order by Naylor at 3:04 p.m.
2. **Roll Call**  
Veterans Service Commission Members present were: Tim Anhalt, Michael Clish, Joseph Naylor and Augie Tietz.  
Absent: Jim Seidl  
Others Present: Yvonne Duesterhoeft, Veterans Service Officer; J. Blair Ward, Corporation Counsel; Ben Wehmeier, County Administrator; Anita Martin, Lake Mills.
3. **Certification of compliance with Open Meetings Law**  
Staff certified compliance with the Open Meetings Law.
4. **Review of Agenda**  
No changes were made.
5. **Public Comment**  
None
6. **Approval of minutes from June 28, 2019 commission meeting**  
Minutes were provided for review.  
Motion by Tietz/Anhalt to approve the June 28, 2019 meeting minutes as revised. Motion passed 4-0.
7. **Communications**
  - Ward & Duesterhoeft gave a status update from the Internal Revenue Service (IRS) - Awarding Jefferson County a 501(c)3 non-operating private foundation.
8. **Review of Veterans Service Commission charter and aid policy**  
Anhalt reviewed the revised By-Laws. The application process for appointing members of the foundation were discussed.  
Motion by Anhalt/Naylor to refer the revised By-Laws to the Jefferson County Veterans Foundation for approval. Motion passed 4-0.  
Motion by Anhalt/Tietz to develop an application for appointing foundation members to be reviewed and approved at the September Veterans Service Commission meeting. Motion passed 4-0.  
Motion by Anhalt/Clish to nominate Augie Tietz as the 4<sup>th</sup> commission member to serve on the foundation. Motion passed 4-0.
9. **Discussion and possible action on establishing a Veterans Service Commission Loan Guarantee Program**  
No action taken.
10. **Discussion and possible action on establishing a Veterans Foundation /501c3 status**  
Status update from IRS – We have been awarded a 501(c)3 under the non-operating private foundation. Staff will review our application and work to correct the status of the 501(c)3.  
Motion by Anhalt/Naylor to open a checking account with Premier Bank. Motion passed 4-0.  
Motion by Anhalt/Naylor to make all officers and director authorized signees for the checking account. Motion passed 4-0.

Motion by Anhalt/Naylor to change the By-Laws to reflect the change in authorized signers. Motion passed 4-0.

11. **Discussion of Veterans events/private donations/possible fundraisers**

JCVF.org has been established. A website will be set up. Naylor said that they are close to raising \$16,000 for the Foundation. Duesterhoeft said that they have had \$2,386.47 in donations so far this year.

12. **Discussion and possible action on a housing initiative for the risk or literally homeless**

Duesterhoeft will be meeting with IT to work on the app for landlord and housing information. No action taken.

13. **Set Commission's meeting date and discuss potential items for future agendas:**

- Approval of minutes from August 21, 2019 commission meeting
- Discussion and possible action on sending our commissioners to the Wisconsin State Association of County Veterans Service Commissions (WSACVSC) 2019 Annual Conference on September 13<sup>th</sup>, 2019 at American Legion Post 54, 2100 South Maple Avenue, Marshfield, WI 54449.

14. **Adjourn**

Motion by Tietz/Anhalt to adjourn at 4:33 p.m. Motion carried 4-0.